

# Fig Tree Creek Markets

*First Sunday each month at Ross Creek Roundabout Yeppoon QLD*

## 2024 STALLHOLDER GUIDELINES

### OVERVIEW

Fig Tree Creek Markets are organised by Keppel Coast Arts (KCA) and held on the first Sunday each month, adjacent to the Capricorn Coast Tourist Information Centre at Ross Creek Roundabout, Yeppoon.

Fig Tree Creek Markets offer stallholders the opportunity to display, demonstrate and sell unique, handmade, locally designed, home baked and homegrown products.

KCA encourages a markets' atmosphere which celebrates creativity and to that end provides live entertainment each month, supporting and promoting local musicians and performers.

The Fig Tree Creek Markets are regularly advertised to our database of KCA members via our monthly e-newsletter. A website and Facebook page provide active promotions on social media. Proceeds from the stall fees collected also help KCA in other arts related activities within the community.

### MARKET STALL BOOKINGS

All bookings and stall fee payments are to be made using the online booking platform.

**\*\* Fees cannot be paid by cash on the day.**

Making enquiries or altering bookings must be done by email to [Figtreecreekmarkets@gmail.com](mailto:Figtreecreekmarkets@gmail.com) or by via a message through the website [www.keppelcoastarts.org.au](http://www.keppelcoastarts.org.au).

**\*\* Do Not message the Facebook page about site booking as the Markets Coordinator does NOT monitor the Facebook page.**

### REGULAR STALL BOOKINGS

Regular, long term site bookings are available to Stallholders by prior arrangement with the Markets Coordinator. Regular Stallholders will secure their usual site by paying their stall fees in advance by the 9<sup>th</sup> of the month, using a private payment link provided directly to them.

This will usually mean they will be able to retain the same site each month. If a Regular Stallholder is unable to attend, their stall fee can be rolled over to the following month, provided notice has been given by EMAIL ([figtreecreekmarkets@gmail.com](mailto:figtreecreekmarkets@gmail.com)) **BEFORE the market date.**

The stall fee will be forfeited if the Markets Coordinator is not notified of nonattendance before the market date.

### **CASUAL STALL BOOKINGS**

Stallholders may make a casual booking on the website. Casual bookings will open on the 10<sup>th</sup> day of the month preceding the event. Casual sites are allocated each month on the basis of availability and site locations may change from month to month.

### **SET UP & SITE INFORMATION**

Stallholders are to provide their own shade marquees, display needs etc and must ensure all parts of their stall fit within the space provided. Marquees must be securely anchored with water weights or sandbags. NO TENT PEGS ARE TO BE USED. Limited power is available by negotiation.

Stallholders can set up from 6 am and must be ready to trade at 8 am. Vehicles may be driven onto the site for unloading but must be removed by 8am. Please avoid driving on the footpaths. NO VEHICLES MAY BE DRIVEN ON THE SITE AFTER 8 AM. Stalls must stay set up until 12 noon. Vehicles may be driven onto the site after 12 noon for pack up. Please park your stallholder vehicle on the gravelled car park to the side of the containers. Please do not park at the Information Centre.

### **IMPORTANT NOTE**

#### **Stallholders**

- Cannot make any claim against Keppel Coast Arts for unforeseen circumstances (eg weather).
- Are fully responsible for their own insurances and licences, and Keppel Coast Arts holds no responsibility in the event of any such claim being made against a stallholder.
- Are responsible for removal of their own rubbish at the end of each market.

*Further information and Stallholder registration forms are available on the website [www.keppelcoastarts.org.au/figtree-markets](http://www.keppelcoastarts.org.au/figtree-markets) or by sending an email to [figtreecreekmarkets@gmail.com](mailto:figtreecreekmarkets@gmail.com).*